

**MINUTES OF MEETING  
VIRGINIA REAL ESTATE BOARD  
INFORMAL FACT-FINDING CONFERENCES  
OCTOBER 7, 2004 (9:00 A.M.)**

The Virginia Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Sharon Johnson, Board Member, presided. No other Board members were present.

Amy C. Chappell appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD.

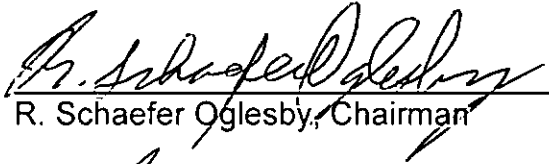
Disc=Disciplinary Case  
Lic=Licensing Application

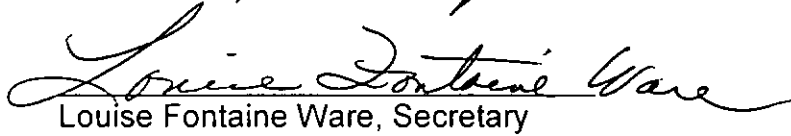
C=Complainant/Claimant  
A=Applicant  
R=Respondent/Regulant  
PB=Principal Broker  
SA=Sales Agent  
Invest=Investigator  
W=Witness

- |    |   |   |
|----|---|---|
| 1. | Nga Ngo<br>File Number 2003-00824 (Disc)<br>No decision made                  | None  |
| 2. | Bryan Talbott<br>File Number 2003-00581 (Disc)<br>No decision made            | None  |
| 3. | Frances Genevia Houchins<br>File Number 2003-00760 (Disc)<br>No decision made | Frances Houchins – R  |
| 4. | Norma Watkins Stein<br>File Number 2003-03119 (Disc)<br>No decision made      | Norma Stein – R<br>William Walker – W<br>Cynthia Walraven – C |

The meeting adjourned at 4:30 p.m.

VIRGINIA REAL ESTATE BOARD

  
R. Schaefer Oglesby, Chairman

  
Louise Fontaine Ware, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Sharon Parker Johnson
2. Title: Presiding Board Member
3. Agency: REAL ESTATE BOARD
4. Transaction: Informal Fact-Finding Conferences on October 7, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Sharon P. Johnson  
Signature

10/7/04  
Date